

GENERAL DISCREPANCIES OBSERVED WHILE FILLING APPLICATION

S.No	Document/Discrepancy	Discrepancy Observed	Correct	Remarks/Links
1	Name in Application Form	Broadband is filled as broband, communication is filled as communications.	Name shall be filled as per Name available in Certificate of Incorporation/ Registration Certificate issued by Registrar of Companies	https://saralsanc.har.gov.in/documents/sample_ul.pdf or https://saralsanc.har.gov.in/documents/sample_v_no.pdf
2	Address in the Application	The Registered Office address filled in the application form is different from address mentioned in Certificate of Incorporation	Address shall be filled as per Certificate of Incorporation/ Registration Certificate issued by Registrar of Companies	If Registered office address has been changed, then attach Form INC22 and GAR7 challan copy. https://dot.gov.in/sites/default/files/APPENDIX-IX.pdf
3	Net worth in column 7(d)	(a)Companies don't fill or fill incorrectly, eg. If Networth of the company is 1,00,000, it is not filled as 1 (b)Companies don't attach the Networth certificate	(a)if it's (1,00,000), then fill 1. If its 70,000 then fill 0.7 (b)Networth certificate should be attached	It has to be filled and not left empty
4	Article of Association (AOA) , Memorandum of Association (MOA)	All pages are not Certified/signed by Company Secretary/Statutory Auditor	All pages shall be Certified/signed by Company Secretary/Statutory Auditor	All pages shall be Certified/signed by Company Secretary/Statutory Auditor https://dot.gov.in/sites/default/files/APPENDIX-II.pdf

5	Board resolution for Appointment of Statutory Auditor	If the documents are Certified/signed by Chartered Accountant (CA), companies generally do not submit a Board Resolution regarding appointment of Statutory Auditor	To be attached in Column 11 as additional document	https://dot.gov.in/sites/default/files/APPENDIX-VIII.pdf
6	Equity certificate	Equity Certificate does not attach as per details filled in 7(b). Instead attaches details of promoters	Companies should attach certificate as per sample attached mentioning the equity as Indian:.....% Foreign:.....%	https://dot.gov.in/sites/default/files/APPENDIX-VI.pdf
7	Processing Fees(Challan)	Transaction reference number generated and filled in Application is incorrect	Transaction reference No. and date Should be filled exactly as per Bharatkosh receipt generated	Please refer Bharatkosh user manual available on Saral Sanchar
8	Processing Fees(Challan)Purpose while paying through Bharat Kosh	Companies don't write the correct purpose or puts the company name incorrectly. Sometime payment is done in name of Authorized Person in place of company name	Company Name should be mentioned correctly as per Certificate of Incorporation/Registration Certificate while payment , Also purpose should be mentioned as ISP or VNO depending on the application	Please refer Bharatkosh user manual available on Saral Sanchar
9	Certificate of Details of Promoters/ Partners/shareholder in the company	Not Attached		https://dot.gov.in/sites/default/files/APPENDIX-V.pdf
10	Power of attorney name	PoA is not on stamp of 100Rs(min), and Name of the authorized signatory filled in Column 6 and POA does not match	Companies should ensure the POA is on the stamp Paper and Authorized signatory name is same as	https://dot.gov.in/sites/default/files/APPENDIX-III.pdf and

			mentioned in Application. It should be given through Board Resolution of the Company. It should be notarized	https://dot.gov.in/sites/default/files/APPENDIX-IV.pdf
11	Sample Certified copy of approval of Govt of India for Foreign Equity	In cases foreign equity/FDI is greater than 49% approved by GoI. FIPP is not attached	If Company have FDI greater or equal to 49% , then FIPP approval should be attached at Column 7(c) of Application form	https://dot.gov.in/sites/default/files/APPENDIX-VII.pdf

***Please Note, this not an exhaustive list. The Applicant is requested to go through Guidelines/Orders/Circulars available on DoT Website**